

# 2025 Pamphlet



Call today and let one  
of our Event  
Coordinators help you  
arrange your next event!  
**(757) 899-4901**

[www.airfield4hcenter.org](http://www.airfield4hcenter.org)

Southeast 4-H Educational Center, commonly called Airfield 4-H Center, is first choice for fresh country air and a natural quiet setting. Located on the banks of beautiful Airfield Lake, our secluded 218-acre setting is a short drive from Richmond, Williamsburg and Tidewater, Virginia.

We have the facilities, services and attentive staff to make your next activity a success, from our comfortable lodging accommodations and delicious meals to our private meeting areas and enjoyable recreational facilities. Airfield 4-H Center can provide a wonderful experience for your group, no matter how large or small. Our primary goal is to meet your needs and make your visit productive and enjoyable.



15189 Airfield Road, Wakefield, VA 23888

# *Southeast 4-H Educational Center*

Airfield 4-H Center serves all of Southeast Virginia, from Petersburg and Dinwiddie in the West to Norfolk, Virginia Beach and Eastern Shore to the East. The Center was built in 1981. Camp Farrar in Virginia Beach was our original location in 1948. In 1977, Union Camp donated the land in Sussex County and 4-H camps have been held at Airfield ever since.

Our goal at the Airfield 4-H Center is to promote positive youth development through educational, recreational, and social experiences in an outdoor living environment not easily found in homes or communities. From mid-June through August, close to 2,000 youth participate in residential camping activities at Airfield.

During a normal one-week camping event, youth are exposed to the following instructional programs: Theatrical Arts, Riflery, Archery, Fun with Foods, Swimming, Canoeing, Leather Craft, Fishing, Challenge Course, Nature Study, Gardening, Arts and Crafts and Leadership Development. This camping program is specifically designed for youth ages 9-13.

Periodically during the year, programs are conducted for younger children 5-8 years of age. These weekend “Cloverbud Camps” are designed to prepare young children for the residential camping experience. Other specialty camps through the year include Aerospace Camp, Marine Science Camp, Teen Weekends, and, new in 2024, Airfield started Special Interest Clubs. These are 4-6 week after-school programs focused on a unique topic such as archery, outdoor cooking, or fishing.

## **4-H PLEDGE**

***I pledge, My HEAD to clearer thinking, my HEART to greater loyalty, my HANDS to larger service, and my HEALTH to better living, for my club, my community, my country, and my world.***



**Your tax-deductible contribution can be made to:  
Southeast 4-H Educational Center at 15189 Airfield Road, Wakefield, VA 23888.**

# *Southeast 4-H Educational Center*

## Natural Resources & Environmental Education



Airfield's Environmental Education program is designed to offer students experiential, hands-on learning opportunities in an outdoor setting. This program is offered to both public and private schools, as well as home schooled students. This is the perfect opportunity to enhance and reinforce what is being taught in the classroom. The Environmental Education program allows teachers to choose which courses are offered during the field trip. This allows the teachers to customize the field trip to correspond with the topics they are teaching in school. The lessons are matched to Virginia's Standards of Learning. Most importantly, all of the programs conducted at the Airfield 4-H Center are instructed by trained, caring professionals that are committed to positive youth development.

## Youth Shooting Education & Outdoor Camping Programs



Airfield's Youth Shooting Education and Outdoor Camping program is designed to offer youth experiential, hands-on learning opportunities in an outdoor setting. This program is offered to local Boy Scouts, Girl Scouts, 4-H'ers, and other youth groups. It is the perfect opportunity for council/club leaders to help the youth participants pursue merit badges, complete project books, receive an introductory or advanced lesson in outdoor living skills and shooting sportsmanship. We also host the Swap Shooters 4-H Club that meets on the 2nd and 4th Sunday of the month.

***"4-H... To  
Make the Best  
Better"***

**"By supporting the Airfield 4-H Conference Center and it's programs, you are helping the youth of our area attend summer 4-H camp"**



Virginia Tech does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. For inquiries regarding non-discrimination policies, contact the executive director for Equity and Access at 540-231-8771 or Virginia Tech, North End Center, Suite 2300 (0318), 300 Turner St. NW, Blacksburg, VA 24061.

If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in any activity, please contact Joey Patterson, Program Director, Airfield 4-H Center at 757-899-4901 (phone number r/TDD\*) during business hours of 9:30 a.m. and 5:00 p.m. to discuss accommodations 5 days prior to the event. \*TDD number is 800-828-1120.

# Overnight Accommodations



We offer two (2) types of lodging rooms; Executive Lodge Rooms and Dorm Style Lodge Rooms. All are nestled among trees along the shore of Airfield Lake. The contemporary design of the facilities blends in with the natural environment.

**Executive Lodge rooms** are furnished with two (2) double or queen beds. A deck encompasses each lodge, enabling guests to enjoy the serene and scenic views of Airfield. The rooms have a flat panel TV, coffee maker, hair dryer, clock radio and free Wi-Fi.

**Dorm Style Lodge rooms** are set for up to eight (8) people with four (4) full sets of bunk beds. Each room has its own private bath. These rooms are great for large groups with small budgets. Rooms can hold up to 8 people. Unlike our Executive Rooms, the base rate does not include linens. Guests can bring their own linens or we will provide them for an additional fee.

**Executive Room Rate \$127.00**  
**KING ROOM RATE \$145.00**

**Dorm Style Room Rate \$151.00**  
**Linen Fee \$50**

**Check-in Time is 4:00 p.m. ~ Check-out time is 10:00 a.m.**

There will be a late check out charge of **\$38.50** per hour.

Roll away beds are available for **\$11** per night.

**Dogs** are permitted in the lodging rooms with an additional charge of **\$65.00**.

We are a smoke free facility; we do not permit smoking in the interior sections of our facilities. Any infractions of this policy will result in a **\$125.00** cleaning fee.

## Camping

Primitive Tent Camping: **\$11.00** per person per night.

Scout Troops: **\$5.00** per person per night.

RV Camper w/no hook-ups: **\$22.00** per night.

RV Camper w/electrical hook-ups: **\$33.00** per night.

Campfire Circles - **\$38.50/day**.

(Roasting Forks available upon request. Groups will be charged **\$20** if not returned.)

Public Restroom Facilities are available at the following locations:  
*Shooting Range, Point Yancey, and Farm Fresh Rec Building (contains showers)*

# Recreational Facilities

## Outdoor

We have plenty of outdoor recreational activities and areas that can be utilized by all guests (subject to availability) which include:

**Outdoor Courts:** tennis,  
pickle ball, volleyball,  
and basketball  
**Disc Golf**

**Recreational field**  
**Corn Hole**  
**Horseshoes**  
**Croquet**

**9-square in the air**  
**Gua Gua Pits**  
**Playground**

## Waterfront

### Pool

*Our pool is not available to the public Monday through Thursday during 4-H Summer Camp Weeks.*

**Public Weekend Hours Vary** *Call for hours*

**Pool Picnic Shelter - \$125/day** plus \$5/person that wants to swim

**Individuals - \$10/day**



### Paddle Sports: Canoe/Kayak

**Group 2-Hour Rental: \$165** for the fleet or **\$25** per vessel (A safety instructor must be present for rentals. Waivers must be signed, and we encourage groups to have a waterfront lifeguard present.)

You may bring your own watercraft, but a safety instructor is still required.

**Safety Instructor - \$55/2 hours**

## Woods

### Nature Trails

We have miles of scenic trails that wrap all around our scenic property. Take in nature as you meander through our woods and along our shore lines. Maps are available at the main office. Please sign in at the front desk of Gray Building.

### Environmental Field Trips

Available for schools, civic groups, clubs, etc. Please call for more information and pricing.









# OHDON

Add any dessert for \$3.00 per person

## DELI BUFFET

Platters of Sliced Ham, Turkey & Roast Beef, American, Swiss & Provolone Cheese, Lettuce, Tomato, Onions, Spicy Mustard, Mayonnaise, Homemade Rolls, & Wheat Bread. Served with salad bar, chips, and beverage - \$21.95 per person

## SOUTH OF THE BORDER TACO BAR

Seasoned Chicken & Beef, Shredded Lettuce, Queso, Grilled Peppers and Onions, Guacamole, Salsa, Black Beans, Shredded Cheese, Jalapenos, Sour Cream, Pico de Gallo, and Tortillas. Served with Mexican Rice & Tortilla Chips, and beverage - \$21.95 per person

## SIGNATURE BURGER & POTATO BAR

All Beef Hamburgers & Baked Potatoes, American, Swiss & Provolone Cheese, Lettuce, Tomatoes, Onions, Jalapenos, Dill Pickles, Spicy Mustard, Mayonnaise, Ketchup, Brioche & Pretzel Rolls, Butter, Sour Cream, Bacon Bits. Served with salad bar & beverage - \$24.25 per person

## SOUTHERN STYLE CHICKEN BUFFET

Baked/Fried Chicken, Mashed Potatoes, Green Beans, Yeast Rolls & beverage - \$18.57 per person

## GRILLER THRILLER

Hamburger & Hot dog on a Bun, Lettuce, Tomato, Cheese, Dill Pickles, Condiments, Baked Beans, Potato Chips, and beverage served on paper plates with plastic cutlery - \$16.09 per person

## ZAC BROWN'S THROW DOWN

Fried Chicken & Pork Barbecue w/ Yeast Rolls, Baked Beans, Cole Slaw, Chips, and beverage served on paper plates with plastic cutlery - \$20.45 per person

## SANDWICH SELECTIONS - Choice of up to 2 SELECTIONS

Grilled/Fried Chicken Sandwich • French Dip w/Au Jus • Pork Barbecue Sandwich • Airfield Chicken Ham Wrap and Beverage \$14.29 per person

## ITALIAN SELECTIONS

Grilled/Fried Chicken Sandwich • French Dip w/Au Jus • Pork Barbecue Sandwich • Airfield Chicken Ham Wrap and Beverage \$14.29 per person

6(\$22.31/\$7.75)

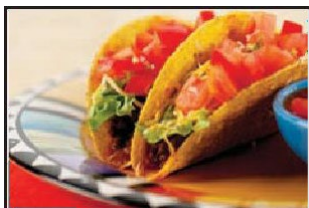
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## Lighter Options

### SOUP & SALAD Bar

One choice of Soup: Tomato Basil, Broccoli and Cheese, Vegetable Beef, Chicken Noodle, Potato, Chicken and Dumpling, or Chicken Tortilla - \$16.09 per person

### CHEF'S SALAD

Bed of salad mix topped with cucumbers, tomatoes, croutons, cheese, onion, boiled egg, and your choice of protein: Turkey, Ham, or Chicken - \$16.09 per person

### SALAD LOVER'S PLATE

Chicken or Tuna Salad and your choice of 3 other salads: Potato Salad, Broccoli Salad, Pasta Salad, Fruit Salad, Beet and Onion, Macaroni Salad, and Egg Salad - \$16.09 per person

## On-the-Go Lunch

### TRADITIONAL SANDWICH

Choice of Turkey, Ham or Roast Beef on Croissant Roll, Condiments, Fresh Fruit, Potato Chips, and Dessert bagged to carry with you - \$11.50 per person. Add a drink for \$2.00

## Vegetarian Options

### VEGGIE WRAP OR VEGGIE BURGER

Served with pasta salad or French fries, and beverage - \$14.29 per person

### VEGETARIAN LASAGNA

White Lasagna with veggies served with salad, and beverage - \$16.09 per person

### GINGER VEGGIE STIR-FRY W/RICE

Medley of Asian Vegetables stir-fried in a Teriyaki and Ginger sauce on top of white rice served with beverage - \$17.05 per person

### ETHIOPIAN CABBAGE DISH

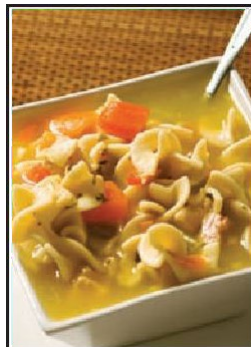
Sautéed Cabbage, Potatoes, Carrots, and Onions paired with fragrant spices served with beverage - \$17.05 per person

### ALFREDO FETTUCCHINE W/BROCCOLI

Served with beverage - \$16.09 per person

### TOFU AND VEGGIES IN PEANUT SAUCE

Pan-seared Tofu with stir-fried Veggies coated in a Thai Peanut sauce served with beverage - \$21.72 per person



## Banquet Plated Meals

Please select 1 entrée, 2 vegetables & 1 dessert  
All banquet meals are served with a salad, yeast rolls, and beverage

### \$29.08 Entrée Selections

- Airfield Chicken (Fried, Baked, Oven Fried, Barbecued or Lemon Pepper)
- Salisbury Steak
- Stir Fry Pork or Beef over Rice
- Chargrilled Pork Chops topped w/Fried Apples

### \$31.61 Entrée Selections

- Fried Chicken on Sliced Virginia Country Ham
- Baked Chicken on Sliced Virginia Country Ham
- Sliced Roast Beef w/Gravy

## Dinner Buffets

**Dinner Buffets (Minimum of 25 guests) includes yeast rolls**

### Dinner Buffet I

Choice of 1 Soup or Salad, 2 Proteins, 3 Vegetables, Beverage & 1 Dessert below - \$34.79 per person

#### Soup & Salad Selections

SOUPS: Chicken Noodle • Vegetable Beef • Tomato Basil • Broccoli and Cheese • Chicken Tortilla • Potato

SALADS: Potato Salad, Pasta Salad, Tossed Salad, Broccoli Salad, Fruit Salad, Spinach Feta Salad

### Dinner Buffet II

Choice of (2) Soups or Salads, 3 Proteins, 3 Vegetables, Beverage & 2 Desserts below - \$37.94 per person

#### Meat Selections

Fried/Baked Chicken • Sliced Turkey • Baked VA Ham • Country Ham • Sliced Roast Beef • Beef Tips w/ Rice • Barbecue • Salisbury Steak • Pork Tenderloin • Breaded Pork Chops

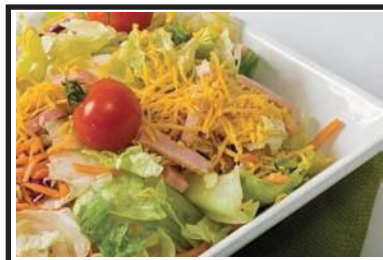
#### Vegetable Selections

Strings beans • Broccoli Spears • Vegetable Blend • Garden Peas • Butter Beans • Steamed Cabbage • Long Grain & Wild Rice • Buttered Red Potatoes • Baked, Roasted, or Mashed Potatoes • Baked Sweet Potatoes • Cole Slaw • Candied Yams • Corn on the Cob • Cooked Spiced Apples • Cornbread Dressing • Asparagus • Brussel Sprouts • Broccoli Casserole • Sweet Potato Casserole • Scalloped Potatoes • Macaroni & Cheese • Corn Pudding • Carrot Soufflé

#### Dessert Selections

Chocolate Mousse • Handmade Bread Pudding • Strawberry Short Cake • Assorted Pies • Banana Pudding • Apple or Peach Cobbler • Brownies • Cakes (Chocolate or Vanilla) • Baked Cookies • Sundae Bar • Eclair Cake

*\*Airfield is not liable for leftover food taken home from the buffet\**



# Reception Items

## Bar Brand Choices:

### HOUSE BRANDS

Bowman's Vodka & Rum  
Barton's Gin  
Early Times  
Aristocrat Tequila  
Henry McKenna

### PREMIUM BRANDS

Cîroc Vodka  
Hennessy  
Drambuie

### DOMESTIC BEERS

Bud Light • Coors Light •  
Miller Lite • Michelob Ultra

### RED WINES

Sutter Home Merlot  
Sutter Home Cabernet Sauvignon

### WHITE WINES

Sutter Home Chardonnay  
Sutter Home Pinot Grigio  
Sutter Home White  
Zinfandel Sutter Home  
Moscato Barefoot Riesling

### STANDARD BRANDS

Absolut Vodka  
Bacardi Silver  
Malibu  
Captain Morgan  
Jose Cuervo  
Jim Beam  
Fireball  
Seagram's 7  
Canadian Mist

### IMPORTED BEERS

Blue Moon • Corona •  
Heineken

Large Keg \$300.00



### CALL BRANDS

Grey Goose  
Tanqueray  
Jack Daniels  
George Dickel  
Wild Turkey 101  
Crown Royal  
Dewar's

### CRAFT BEERS

\*Ask what is in stock

### CHAMPAGNE

Andre Brut  
Andre Extra Dry

Sparkling Cider & Wine by the  
Bottle also Available

You may choose from either a cash or open bar. Bartenders are required for both bars. Bartender rates are **\$38.50** per hour for each bartender needed.

(One bartender can typically manage or serve 100 people)

**An 18% gratuity will be added to the total bill on OPEN BARS.**

A \$137.50 bar set up fee will be applied when bar sales do not reach at least \$165.00

Should you have any special requests for items on the bar,  
please speak with your Conference Coordinator.

Due to Virginia ABC Laws, no one except the Bar Tender is allowed to bring or serve alcohol in the Main Building (Main Dining Room, Auditorium, or Mill Run)

\$50.00 corking fee

# Reception Items Continued

## Social Items

(Servings for 25 People)

Cocktail Shrimp on Ice  
(100) - \$143.00  
Back Fin Crab Dip  
w/Crackers - \$143.00  
Scallops wrapped in Bacon  
(50) - \$198.00  
Mini Crab Cakes w/Sauce  
(75) - \$143.00

Mini Quiche (50) - \$99  
Sweet & Sour Meatballs  
(100) - \$66.00  
Swedish Meatballs  
(100) - \$66.00  
Vegetable, Chicken  
or Steak Eggrolls  
(50) - \$49.50

Chicken Drumettes  
(75) - \$99.00  
Chicken Nuggets  
(100) - \$49.50  
Chicken Salad in  
Pastry Cups (50) - \$82.50  
Potato Chips & Dips - \$33.00

Mozzarella Cheese Sticks  
(50) - \$45.00  
Virginia Peanuts - \$27.50  
Airfield Punch - \$27.50  
Airfield Ham Rolls  
(50) - \$82.50  
Airfield Roast Beef Rolls  
(50) - \$77.00

Stuffed Jalapeno Hot Bites  
(75) - \$49.50  
(Cheddar or Cream Cheese)  
Assorted Finger Sandwiches  
(50) - \$55.00  
Broccoli Cheese Bites  
(50) - \$33.00  
Crescent Battered Apple  
Slices (75) - \$33.00  
Fruit, Vegetable  
or Cheese Tray  
Small - \$110.00 ~ Large - \$200.00  
Stations - \$8.25 per person  
(Steamship Round,  
Virginia Ham, Pork Tenderloin)  
\*\*Carvers will be an additional \$38.50)

**A one-time labor fee of \$50.00 is required for a punch or cake attendant**



## Additional Items

To make your occasion more elegant and formal, we have the following available upon request.  
Please inquire with Airfield's Conference Coordinators for reserving items.



White Chair Covers  
**\$3.50** each  
Blue Sash **\$2.25** each  
Long Table Cloths  
**\$4.50** each  
Cloth Napkins **\$1.10** each  
Lattice Work  
**\$11.00**  
Hurricane Globes  
w/Candles  
**\$4.50** each

Gold Lanterns  
**\$3.30** each  
Lanterns w/LED Lights  
**\$11.00** each  
Table Cloth for Round Tables  
(85") **\$4.50** each  
Asst. Shaped Table Mirrors  
**\$2.25** each  
Round Glass Bowls  
**\$3.30** each  
Asst. Glass Vases **\$3.30** each

\*\*Table linens are included w/menu selections but not included with catering selections

\*\*\*If using our catering services for an onsite event and linens ARE needed, there will be a  
\$4.50 charge per tablecloth and \$1.10 charge per cloth napkin

## Take-Out Catering

### MEATS/SEAFOOD

Fried/Baked Chicken • Sliced Turkey • Baked VA Ham  
Sliced Roast Beef • Beef Tips • Barbeque  
Salisbury Steak • Seafood Casserole

### VEGETABLES/CASSEROLES

Fried Apples • Baked Beans • Carrot Souffle • Cole Slaw  
Collard Greens • Corn Pudding • Country Dressing  
Green Beans • Mashed Potatoes • Potato Salad  
Scalloped Potatoes • Sweet Potato Casserole  
Tossed Salad • Yams • Broccoli Casserole • Wild Rice  
Macaroni & Cheese • Lasagna • Baked Spaghetti

### SIDE ITEMS/DESSERTS

Deviled Eggs • Wingettes • VA Ham Rolls  
Meat Balls • Homemade Dinner Rolls  
Banana Pudding • Cobbler (Apple or Peach) • Eclair Pie

*Ask about prices and service quantities • If catering is chosen as your food option on/off  
premises, a minimum delivery fee of 11.00 will be charged*



## Airfield Policies

To hold a reservation date, we require a \$500.00 or 10% of total estimated cost (whichever is greater) as a non-refundable deposit, Booking Charge. This payment is applied to your bill and is not an additional charge. Contracts are typically required 3 months prior to an event at which 50% deposit of the estimated cost is due. Any event cancelled less than 90 days prior to an event may result in loss of deposit. The remaining balance on the contract is due 2 weeks prior to the start date of the event. There will be a \$35.00 charge on all returned checks.

5.3% Virginia Sales tax to be added to the contract. Prices subject to change until contracts are completed and deposits have been made.

Under no circumstance will guests be allowed to bring or serve their own food in the main building (main dining room, auditorium or mill run conference room).

No pets are allowed in the buildings. When requested, if approved, there will be a \$65.00 per day charge.

**Please Note:** Quiet time at Airfield is between 11:00 p.m. and 8:00 a.m. and is strictly enforced.

## Cancellations

**Blocked rooms:** All blocked rooms (rooms available to group members, but not rented) must be confirmed (as rented) 30 days in advance of your function or they will be released and made available to other clients.

**Meeting/Lodging rooms:** Reservations must be canceled 3 days (72 hours) prior to 3 p.m. local time on scheduled arrival to receive a refund of your deposit minus a cancellation fee of 30% of the total room rental rate. All cancellations inside of 72 hours prior to arrival will be assessed at 100% of the room rental rates.

**Events:** Reservations cancelled 90 days prior to scheduled arrival date may receive a refund of the deposit minus a cancellation fee of 50% of the estimated total cost of the event. All cancellations inside of 72 hours prior to arrival will forfeit all deposits.

**Meals:** Meals cannot be cancelled less than 72 hours prior to event, at which client/group will be billed for total estimated meals

- For buffets, we provide plenty of food on a per-person basis, during the event only. Any leftover food is the property of Airfield 4-H Conference Center.
- All meals will be served for 55 minutes.
- You may extend this mealtime for \$55.00 per half hour.
- Meals served outside the Main Dining Room or Auditorium may be subject to a \$100.00 set up fee.
- Children 1-10 are 1/2 off normal price

When meals and rooms are cancelled prior to the group coming, staffing, food purchase and food preparation efforts are affected and any cancellation costs should be borne by the client and not the 4-H Center. Cancellation fees are designed to compensate the Center not only for any “lost opportunity costs”, but also for food and/or staff cost incurred. We regret we cannot make exceptions for personal emergencies as a cause for cancellation. For these various reasons, we recommend travel/event insurance. If the event can be rescheduled, we will try to accommodate you. However, a cancellation/loss of use fee will apply. The amount will be dependent upon how far in advance your cancellation is taking place. Please keep in mind that the larger a group, the more difficult it is to “fill the void” as a result of the cancellation.

**15189 Airfield Road, Wakefield, VA 23888**  
**Phone: 757-899-4901 • Fax: 757-899-6611**